

## **Business Spotlight Terms and Conditions:**

Please do not include any confidential information in the comments box. Such confidential information includes social security number, account information and other personally identifiable information. Liberty Bank will not accept any responsibility for the loss, use or misuse of any information including confidential information, which is sent to Liberty Bank by email or an email attachment.

### **Application Process**

Each business applicant wishing to be featured on the Bank's Business Spotlight Facebook page must complete and submit the enrollment form and agree to these Business Spotlight Terms and Conditions. Liberty Bank will review all submissions monthly and will contact the selected business owner within 5 business days after month end. The business will be featured on the Bank's Business Spotlight web page on liberty-bank.com for a minimum of 30 days and a maximum of 90 days.

We may also display your business's logo and a picture on the Business Spotlight web page. These files may be emailed to a contact in the Liberty Bank Marketing Dept. We comply with all laws and regulations. We will not allow any content to be featured on our Business Spotlight page that infringes on any party's copyright, trade secret, trademark, or intellectual property right, or content that violates or infringes the rights of any person or entity including, but not limited to, privacy rights and rights of publicity. Such acts are strictly prohibited.

By submitting content to be featured on our Business Spotlight page, you warrant and represent that you are the copyright, trade secret, trademark, or intellectual property right owner of the content or that the owners of the content have granted you permission to use such content, consistent with the manner and the purpose of your use.

If you provide us with content that consists of unauthorized copies of copyrighted material, including, but not limited to, photos, artwork, text, designs, computer programs, or derivative works of such programs, such content will be removed.

We reserve the right to prohibit any business from being featured on our Business Spotlight page without prior written notice or consent for violations of our policies.

You are not required to be a current Liberty Bank business customer in order to be featured in the Business Spotlight. However, by submitting a form you do agree to meet with a Liberty Bank Business Solutions Officer to hear about the products and services Liberty Bank offers business owners. A Liberty Bank Solutions Officer will contact you within 30 days of submitting the enrollment form to arrange a meeting.